

# Base Bulletin Vandenberg AFB, CA 93437-0759



16 May 2001 No. 20

The Base Bulletin is published each Wednesday (except holidays). Send proposed bulletin items (via email to <a href="mailto:publishing.management.dci@vandenberg.af.mil">management.dci@vandenberg.af.mil</a> or to Publishing Management DCI on the Global, or via fax to DSN 276-6614 or 805-606-6614) to arrive at DCI/SCSP by noon Friday, the week before you want your item to appear. Submit your items typed or printed on 30 SW Form 8, Official Bulletin Notice. Be sure to include your name, office symbol, and office phone number. Remember to include your home phone number for personal items. Limit official items to four lines, unofficial to 2-3 lines and personal items to one line. Your items will run for two consecutive weeks, and may be resubmitted one week after the last date it was published. Bulletins are valid for 90 days unless rescinded or superseded. Note: If an article requires a 30 SW Form 400, this form must be submitted with the article, or it will not be published.

## **SECTION I - ADMINISTRATIVE DUTIES**

Duty Chaplain: Duty phone, 6-5773. After hours, 6-9961 Safety Hazard? Dial 5-SAFE (If off base, dial 605-SAFE)

#### **SECTION II - OFFICIAL**

# 1. 30th Communications Squadron:

- **a. Need EMSEC training?** Look out for a global e-mail announcement called: "PC Training Schedule" by Ms. Lexi Schwartz, from our MCA Contractor. In addition to EMSEC, you will find other security training opportunities for: Unit Computer Security Manager, Computer Certification and Accreditation, and SATE training courses. To register, or for additional information, contact Ms. Lexi Schwartz (Lexi.Schwartz@vandenberg.af.mil). For questions only, not reservations, call MCA at extension 6-3771. (30CS/SCBI, 5-2352)
- **b. Need to Obsolete a Form?** The OPR notifies the forms manager when a form is obsolete, per AFI33-360V2, 1.5.7. For 30<sup>th</sup> Space Wing, or 14<sup>th</sup> Air Force Forms, address notification to 30CS/SCSPP-DCI. (30CS/SCSPP-DCI, 6-7892-4)

## 2. Traffic Management Office:

- **a. Separating, Retiring or PCSing?** PLAN AHEAD! Within 30 days of receipt of orders, stop by TMO, Bldg 11777, Rm C-103 to schedule an appointment for your household goods pick up dates. Remember, the earlier your meet with us, the greater your chances of moving on the date you initially select. As always, we will work with you to the greatest extent possible. POC: TSgt Dobbs, ext 6-0904 (30 TRANS/LGTTH)
- **b. Approval for On-Base Commercial Carrier Accounts and Pick Up Points:** Attention all DoD organizations on Vandenberg AFB: Under the provisions of AFI 24-201, paragraph 2.1, the Traffic Management Office (TMO) must approve all on-base commercial carrier accounts and pick up points. To assist us in ensuring we are complying with AFI 24-201, we request all organizations with a commercial carrier (Federal Express, United Parcel, etc.) contact TMO. POC: MSgt Hawley, ext 6-3381 (30 TRANS/LGTTF)

#### 3. Vandenberg Commissary:

**a. Commissary & Mini-Comm Hours for Memorial Day:** In Observance of Memorial Day, the Commissary and Mini-Comm hours will be:

28 May 01 Both Stores Closed 29 May 01 Main Store Closed

29 May 01 Mini Com Opens 0600-2100. Normal Hours. (DeCA/WP.VRG, 5-8803)

OPR: 30CS/SCSPP-DCI

Distribution: F

- **b. Case Lot Sale:** A case lot sale is scheduled for 1-2 Jun 01. During this sale, there will be food samples, drawings, a lot of fun and excitement and additional savings on many items. Come join us and have fun while you save. POC: Verona Johnes, 734-3354 x225. (DeCA/WP.VRG, 5-8803)
- **c.** Commissary Scholarship Recipient Announced: The Vandenberg Commissary winner for 2001 is Tia Flowers, daughter of MSgt (Ret). & Mrs. Timothy Flowers of Lompoc. Ms. Flowers will graduate from Cabrillo High School in June and will attend Biola University in La Mirada CA in the fall. She is one of 391 scholarship award winners through the Scholarships for Military Children program. (DeCA/WP.VRG, 5-8803)

**OFFICIAL** 

STEPHEN L. LANNING Colonel, USAF Commander

SUSANNE BRIXLER-STAAB Chief, Publishing Management

### **SECTION III - UNOFFICIAL**

**Lompoc Civic Theatre:** LCT presents it's latest production, "Shop Til You Drop...Dead!" by Craig Sodaro, at the Historic Belluz Victorian House, 1113 North A Street, Lompoc. The production is about the cast and crew of the hit TV game show, "Shop, Shop, and Bankroll," who come to town to tape a few shows. Can you guess what happens? The Dinner Theatre will be presented 25 May 01, 22 Jun 01, 27 Jul 01, and 24 Aug 01. A performance will be held on 23 Jun 01 at the Pacific Coast Club. Reservations are a must. Tickets are \$20 per person. For additional information, please call 735-ACT1. (NASA/KSC, 5-3380)

- **Community Support Center:** Pre-Register for all Classes, Workshops and Seminars. (30MSS/DPF) **a. Job Fair 2001:** Whether you are separating or retiring from the Air Force, you should set a goal to secure a job to begin a second career. The base Family Support Center's Transition Program is happy to announce, the "**Vandenberg Air Force Base Job Fair 2001**" scheduled for 16 May from 1000 to 1400 at the Pacific Coast Club. You will meet face to face with recruiters from over forty companies dedicated to diversity in the workplace. Your military training and experience coupled with disciplined life style may be what they are looking for. Employers are recruiting in a wide variety of fields from technology to customer service to transportation, communications field, education to finance, and so on.
- **b. Weekly Nutrition Classes at the HAWC:** Wednesdays, 1130-1230. Topics include: Heart Smart for Cholesterol Control, Diabetic Meal Planning with carbohydrate counting, Prenatal/Child Nutrition and Nutrition for Health. Call 6-2221 for more information.
- **c.** The Sensible Weigh: 23 May 01, 1400-1530. A 90 minute class instructed by a Registered Dietician, USAF Diet Therapist, and an Exercise Physiologist. Individuals will learn to identify principles for safe weight loss and weight control. Other topics include reading food labels, counting fat grams, planning menus, and incorporating the USDA food pyramid into a Healthy Eating Lifestyle. Classes run for 4 weeks, plus class electives. Call 6-2221 for more information.
- **d. Manage Your Move:** 16 May 01, 1300-1530. For adults on the move, includes briefings from Finance, TMO, Housing, Legal Office, and tips from TRICARE. Have your questions ready and plan to attend within 120-90 days prior to departure. Spouses are encouraged to attend. Call 6-0801 to register.
- **e. Cholesterol Education Classes:** 16 May 01, 1300-1600 in the Commander's Conference Room at the base clinic. Is your cholesterol level high? Do you know what your risk factors are? Do you know how to lower your cholesterol? Learn about lifestyle changes, exercise, and medications by attending this class offered by the Cholesterol Management Team at the 30th Medical Group. To register, call Denise Prucey, RN, at 6-7291.

- **f. Pre/Post Natal Exercise Class:** Mon and Wed nights 1630-1800 in the base gym annex. This class is for moms only. Please make arrangements for child-care if you wish to attend. Sign up at the annex with the instructor, Nancy Gonzales.
- **g. Baby Meet:** Held every Thursday at 1000 at the gymnasium nest to the Youth Center. This is a parent participation group for babies between the ages of newborn to 2 years of age. Meet other parents and their babies for discussion and socialization. *Well babies only please*. For information, call Christine at 734-7135.
- **h. Preschool Story Time:** Story time for children 2 to 5 years old every Thursday at 1000. Please sign up your child in advance so crafts can be planned. Contact the Library at 6-6414 to sign up.
- i. Beginners Strength Training Class: 17 May 01, 1400. Every third Thursday at the base gym, meet at the front desk. Let exercise physiologist Tyson Grier, show you how to build strength. Call 6-2221 to register.
- **j. Couples and Money**: 17 May, 1100-1200. Remember when you were single? You managed your finances in a way that was comfortable for you. Now that you are living with another person, developing a money system that is acceptable to both of you is hard work. With the essential information received at this workshop, you will be guided past the problems and pitfalls and gain the rewards of managing your money together.
- **k. Financial Planning:** 21 May, 18 June, and 23 Jul, 1100-1200. The future is now! Are you ready for retirement? College? Estate planning? Tax savings? Second career? Get the information you need to help you make decisions that affect your future.
- **1. Sponsorship Training:** 21 May 01, 1500-1600. Hear about the changes in the program and learn sponsor responsibilities, relocation resources, and tips to assist newcomers. Also offered as a tutorial on the "Intranet" or website <a href="https://intranet.vandenberg.af.mil/sponsor/index.htm">https://intranet.vandenberg.af.mil/sponsor/index.htm</a>. To sign up call 6-0801.
- **m. Playtime for Tots:** This playgroup is for parents and their children ages 2 5. They meet Tuesday mornings at 1000 at Cocheo Park except for the third Tuesday where they go to the library for story time. This is a time for parents and their children to meet others for free play. *Well children only please*. POC: Beki at 734-2668.
- **n. Newcomer Spouse Orientation:** 21 May 01, 0745-1230 for a full morning of the Base Newcomer Orientation at the Pacific Coast Club or opt to arrive at 0950 to attend the Community Fair followed by the Spouse Group at 1100. Children are welcome to the Fair and Spouse Group toys are provided. Meet other newcomers and learn about services and things to do on and off VAFB. Registration is not necessary, but call 6-0801 for more information.
- **o.** Who is eligible to use the Family Support Center? Active Duty Military Members and their families; Guard and Reservists and their family members when on Active Duty; Retired Military Personnel and their families; DoD Civilians (except use of Air Force Aid Society); and singles too. You do not have to be married or have a family to use the Family Support Center. Questions? Call 6-4636.
- **p. Single Parents Support Group:** 22 May 01, 1100-1230 at the Pacific Coast Club. This is an informal group for individuals who are dealing with divorce and single parenting. Pre-Registration not required. For more information, call 6-9958.
- **q. TOPS (Take Off Pounds Sensibly):** Every Tuesday at 1900-2000. A weight reduction support group is available for those interested in losing weight and meeting with others who have similar goals. Call Julie at 733-7905, or the HAWC at 6-2221.
- **r. Job Information Expo:** 23 May 01, 27 Jun 01, 1000-1030. Come to find out information on local job employment opportunities and sources. Find out who's hiring and who's not. Find out how to add your resume to the AF and local websites.
- **s. VA Home Loan Class:** 23 May 01, 1330-1530. One of the major Veterans' benefits is the VA Home Loan Guarantee. VA home loan guaranties are made to service members, retirees, reservists, and unremarried surviving spouses for the purchase of homes, townhouses, condominiums, mobile homes and for refinancing of loans. Learn how to shop around and apply for this special home loan program. Gain understanding of basic terminology, learn processing procedures, as well as some of the pitfalls. For more information, call 6-4491.
- **t. WIC Office Comes To You:** 24 May 01. A satellite office of the Women, Infants, & Children (WIC) Program is at the Family Support Center the 4th Thursday of each month from 0800-1700 for Vandenberg personnel who meet program requirements. WIC is a nutrition education program, and provides supplemental food to promote good health for pregnant, breastfeeding, and postpartum women, infants and children up to age five. For more information contact Teresa Orozco at 6-4636, or call the Lompoc WIC office at 737-6470 for an appointment.
- **u.** Reading Group: Women's Interest Group will meet 24 May 01 and 28 Jun 01, 1200 at the Library.

**v. Individual Retirement Accounts:** 25 May 01, 1100-1200. Today's IRA's offer greater flexibility and incentives for saving than ever before. Learn how to determine the best IRA choice for you and your family. To register call 6-4491.

## **30th Services Squadron** (30 SVS/SVK, 6-0276)

a. Pacific Coast Club (For details on any club functions please call 734-4375 or 734-4376).

#### Entertainment

- Every Friday **Club Card Drawing.** Between 1700 2000. \$300 pot every Friday, must be present to win. If no one wins, we add \$25 to the pot each week until there is a winner. Drawing is every Friday between 1700-2000. Must be present to win.
- 17 May, 2100-0200. **DJ in the Hawk's Nest.**
- 18 May, 1800-2300. **DJ in the O Lounge.**
- 18 May, 1700-1800. Social Hour.
- 19 May, 2100-0200. **DJ in the Hawk's Nest.**

#### Menu

- **Lunch Time Buffet:** Monday Italian, Tuesday Mexican, Wednesday Santa Maria BBQ, Thursday Chicken & Ribs, Friday Seafood.
- Tuesday, Wednesday, and Thursday Dining menu, 1800-2000.
  - 15 May 01. **Oriental Buffet**, \$8.95.
  - 16 May 01. Monterey Chicken, \$9.95/Blackened Salmon, \$11.95.
  - 17 May 01. **Mongolian BBQ,** \$5.95 (\$.95 per additional oz.)
- *Family Night:* Tuesday night is "Family Night" at the Club. Children under 10 years eat free from the children's menu when accompanied by an adult. Limit two children per one adult. No take-out orders. 1800-2000.
- **Foggio's:** Call and order ahead at 5-7800.
  - May Special: Sundays & Mondays: Get a large two-topping pizza for just \$10.
- **b. Fitness Center:** (30SVS/SVMP, 6-3832)
  - **Ongoing Classes:** The Fitness Center has classes in Karate, Aerobics, Yoga and more. Stop by the Fitness center for the current schedule. For more information, call 736-6213.
  - The newly renovated **Women's Sauna** is now open.
- c. Family Aquatics Center: (30SVS/SVRO, 6-3581)
  - The Base Pool is now open Mon-Fri from 1000-1300 for lap swimming.
  - Summer Registration:
    - 18 May 01: Registration open for youth swim lessons (1130-1730)
    - 21 May 01: Registration open for aquatic classes and pool rental (0900-1300)
- **d. Bowling Center:** (30SVS/SVK, 6-3209)
  - **Thunder Alley/Rock 300:** Thursday, 1800-2100, Family Night. Friday, 2100-2400, Thunder Alley/Rock 300. Saturday, 2100-2400, Thunder Alley/Rock 300.
  - Summer League: 21-25 May 01. Summer League begins.
- e. Services Center: (30SVS/SVYR, 5-8974)
  - **Natural Knead Massage Therapy:** Therapeutic massage is a valuable addition to health care and fitness routines as a natural way to promote healthy body functioning, and to enhance the body's restorative powers. Located in the Services Center. Call for appointments at 605-4748.
  - **Country Line Dancing:** Ongoing FREE dance lessons at the Service Center. Wednesday, 1830-2100.
  - ITT Trips:
    - 2-3 Jun 01. **Las Vegas Turnaround.** \$40 per person (transportation)
    - 9 Jun 01. **Reagan Library and Museum.** \$35 per person (transportation)
    - 17-19 Jun 01. **Sequoia National Park.** \$160 per person shared room / \$240 single room ( transportation)
    - 22 Jun 01. **Dodgers vs Padres.** \$35 per person (ticket and transportation)
    - 24 Jun 01. **Getty Museum.** \$35 per person (transportation)
    - 14 Jul 01: **Santa Barbara French Festival.** \$25 per person (transportation)
- **f. Youth Center:** (30SVS/SVYY, 6-2152)
  - Karaoke Night: 19 May 01, 1800-2000. Karaoke Night at the Youth Center, \$1.00 per person.
  - **Parents Advisory Board!** Stop by the first Wednesday of every month for a Parents Advisory Board Meeting.

- Summer Day Camp: Registration dates for Summer Camp starting in June.
  - 15-25 May 01: Child Development Center.
  - 29 May 01: Open Registration.
- g. Marshallia Ranch Golf Course: (30SVS/SVRG, 6-6262)
  - 19 May 01. Men's Club Tournament.
  - 20 May 01. Scotch Foursome Tournament.
  - Junior Lessons: Saturdays at 1330, with Bob Kotoski. Cost is \$5 per child. No sign up needed.
  - Ladies Priority: Every Wednesday 0830-0900.
  - **Intramural Lessons:** Every Thursday, 1730-1830. Lessons are available for interested intramural golfers. Cost is \$10 per person, including range balls. Limited spots available, sign up at the Pro Shop.
- h. Rod & Gun Club: (30 SVS/SVRO, 6-4560)
  - **Open Skeet and Trap Shooting:** Every Wed, Fri, Sat, and Sun at 0830, except for special events.
- i. Library: (30 SVS/SVT, 6-6414)
  - **Internet is Here!** The library now has Internet access available.
- j. Skills Development Center: (30SVS/SVRS, 6-9487]
  - Due to much needed repairs to equipment, the metal engraving services will be closed until 28 May 01.

# Education Services & Human Resources Flight: (30MSS/DPHS, 5-5902)

- **a.** Scholastic Aptitude Test (SAT): 26 May 01. The next Scholastic Aptitude Test (I) is scheduled for Saturday, 26 May 01 at 0800, Bldg 14002, provided enough people are scheduled. This test is for military personnel only. The SAT I is a three-hour test, primarily multiple-choice, that measures verbal and mathematical reasoning abilities. SAT scores are required for various commissioning programs. Call the Education Center, at ext. 5-5904, for an appointment.
- **b. Memorial Scholarship**: 30 Jun 01. The Aerospace Education Foundation will award a \$1,000 scholarship to an active duty full time guard or reserve (officer or enlisted) Air Force Association member who is pursuing a Master's degree in a non-technical field. To be eligible, the Air Force member must be a current member of AFA. The deadline for applications is 30 Jun 01 (postmarked) and the scholarship will be awarded in September. Requirements, selection criteria and applications can be obtained on the AEF website, <a href="http://www.aef.org">http://www.aef.org</a> or at the base education office. If you have questions, please contact Jancy Bell at 800-727-3337 ext. 5801 or by email at <a href="https://www.aef.org">AEFstaff@aef.org</a> or the base education office at 5-5904.
- **c.** Civilian Tuition Assistance Has New Guidelines Until The End Of The Fiscal Year: TA is now open to **all** civil service grades, and individuals pursuing graduate degrees. You also may now receive TA for up to three courses per term. Tuition Assistance will pay for 75% of tuition up to \$187.50 per credit hour and up to a maximum of \$3500.00 per fiscal year. Space Command Units only. For more information, contact Base Education in Bldg 14001 or ext. 5-5904.
- **d.** University of La Verne Summer Registration: 11 Jun 01. Register for Summer term 25 May 01 through 8 Jun 01 for both Graduate and Undergraduate students. Classes meet once a week starting 11 June 01. Classes are open to both military and civilians. For more information call 734-1306, 605-5917 or fax 734-1158.
- **e. Allan Hancock Summer Registration:** 18 Jun 01. Walk through registration is 12 & 13 Jun 01 from 0900-1900. Late registration is 18 20 June from 0900-1800. Classes begin 18 Jun 01. Effective January 2001 military dependents attending Allan Hancock can now enroll at the resident tuition rate of \$11.00 per credit hour. Highlighted courses for this summer are Engr 100 Intro to Engineering Mon 6-8:15, Art 132 Landscape Painting Sat 9-12-15, Speech 101 daily 12-1:25. For Questions contact Allan Hancock 734-3500 or 605-5915.
- **f. Use of Commercial Study Guide Software To clarify Air Force policy:** While waivers may have been granted in the past allowing the placement of commercial study guides on government computers for training purposes, the ongoing, high-level attention to WAPS test security has resulted in a change to our waiver policy. We have been advised by JA to no longer grant waivers and to rescind any waivers granted that authorize use (on government computers) of commercial study materials developed for promotion testing regardless of whether it is for WAPS or non-WAPS training use. For questions contact Base Education 5-5904.
- **g. VA Increases GI Bill Benefits by \$5400.00:** Currently the GI Bill is worth \$23,400.00. Eligible members may add \$600.00 to the program. This will raise the GI Bill to \$28,800.00 a \$5400.00

increase. Payments can be made as low as \$20.00 per month thru an allotment. This benefit is ONLY open to active duty personnel who first entered active duty on or after 1 July 85 and who elected to participate in the GI Bill. Those who were Honorably discharged between 1 Nov 00 and 30 Apr 01 can also participate, but they must elect to make contributions NLT 31 Jul 01. Eligible members need to go to the Education Office to sign up at Bldg 14001 ext. 5-5904.

# Personal Computer Training Class Schedule: (30CS/MCA, 6-3771)

**Equipment Custodian** classes are now available. Check below for the dates and times of the classes.

**Listed below is a current 30 SW personal computer systems training schedule.** Classes are open to active duty military and DOD employees only. Walk-ins are welcome on a space available basis. To register, or for additional information, contact Ms. Lexi Schwartz via base email. If you do not receive a confirmation of your registration within two days, please contact us to see if we did receive it. For questions only, not reservations, you can call 6-3771. You will probably reach an answering machine, so please leave a message and we will call you back. The classes do not require knowledge of the individual programs but a working knowledge of Windows is required. We recommend taking the classes in the following order: Word, Excel, PowerPoint, and Access.

**Computer Based Training (CBT) Facility.** In addition to the existing traditional demonstration/lecture courses offered at the computer training facility located within Bldg. 9360, MCA Engineers, Inc. also reserves specific 4 hour blocks of time for those students interested in completing Computer Based Training (CBT) courseware. This provides an alternate method for those military or DOD civilians who are unable to satisfactorily complete CBT's at their Personal Computer in their regular work environment.

Instructor Led Classes Open Wait											
Dates	Class Name	Instructor:	Time	Slots	List						
May 2001											
5/18	Defense Message System	Jim Wooding	08:00-11:00		0						
5/18	Outlook 98 Email Only	Lexi Schwartz	08:00-11:00		0						
5/21-25	Access Lab	Lexi Schwartz	08:00-11:00	11	0						
5/21	Defense Message System	Jim Wooding	13:00-16:00	8	0						
5/21	Outlook 98 Email Only	Lexi Schwartz	13:00-16:00		0						
5/22-24	Excel 2000	Jim Wooding	13:00-16:00	3	0						
5/25	Outlook 98 Email Only	Jim Wooding	13:00-16:00		0						
5/29-31	Word 97	Lexi Schwartz	08:00-11:00		0						
5/29-31	Outlook	Jim Wooding	13:00-16:00	10	0						
June 2001											
6/1	Outlook 98 Email Only	Lexi Schwartz	08:00-11:00		0						
6/4-8	PowerPoint 97	Jim Wooding	08:00-11:00		0						
6/4-6	Word 2000	Lexi Schwartz	13:00-16:00		0						
6/7	Intro to Computers	Jim Wooding	13:00-16:00		0						
6/8	Palm PDA - Beginning	Lexi Schwartz	13:00-16:00		0						
6/11-13	Excel 97	Jim Wooding	08:00-11:00		0						
6/11	Outlook 98 Email Only	Lexi Schwartz	13:00-16:00	5	0						
6/11	Defense Message System	Jim Wooding	13:00-16:00		0						
6/12-14	Word 97	Lexi Schwartz	13:00-16:00		0						
6/14	Defense Message System	Jim Wooding	08:00-11:00		0						
6/14	Outlook 98 Email Only	Lexi Schwartz	08:00-11:00		0						
6/15	Palm PDA Day Planning	Lexi Schwartz	08:00-11:00		0						
6/18-22	Access 97	Lexi Schwartz	08:00-11:00		0						
6/18-22	PowerPoint 2000	Jim Wooding	13:00-16:00	6	0						
6/25-29	Access 2000 Intermediate	Lexi Schwartz	08:00-11:00		0						
6/25-27	Excel 2000	Jim Wooding	13:00-16:00		0						
6/27-29	Outlook	Jim Wooding	08:00-11:00	13	0						
Lunch and Learn											
May 2001											
5/18	PowerPoint - Custom Animation	Jim Wooding	11:30-12:30		0						
5/21	Internet Explorer - Tips & Tricks	Jim Wooding	11:30-12:30		0						
5/23	Excel - Macros	Jim Wooding	11:30-12:30		0						
5/25	Word - Master & Sub Documents	Lexi Schwartz	11:30-12:30		0						
5/30	Excel - Headers & Footers	Jim Wooding	11:30-12:30	6	0						

Base Bulletin	. 16 Ma	ay 2001			7
June 2001					
6/1	Outlook - Tasks: Making, Assigning & Tracking	Various	11:30-12:30	11	0
6/4	Word - Mail Merge	Various	11:30-12:30	13	0
6/6	Office Routing Documents Documents	Various	11:30-12:30	13	0
6/8	Excel - Filtering, Sorting and Subtotals	Various	11:30-12:30	14	0
6/11	Word - Tables	Various	11:30-12:30	13	0
6/15	Excel – Conditional Formatting	Various	11:30-12:30	14	0
6/18	Lunch and Learn	Various	11:30-12:30	14	0
6/20	Outlook - Calendaring	Various	11:30-12:30	13	0
6/22	Lunch and Learn	Various	11:30-12:30	14	0
6/25	Outlook - Meeting Planner	Various	11:30-12:30	13	0
ADP EC Train	ning				
June 2001	4DD DO #	D 1 D	00 00 10 00	10	0
6/20	ADP EC Training	Darlene Payne	09:00-10:30	12	0
<b>July 2001</b> 7/18	ADP EC Training	Darlene Payne	09:00-10:30	13	0
August 2001					
8/15	ADP EC Training	Darlene Payne	09:00-10:30	14	0
September 20					
9/19	ADP EC Training	Darlene Payne	09:00-10:30	14	0
Security					
May 2001					_
5/23	EMSEC Training	Dianne Raynor	08:00-11:30	20	0
June 2001		<b>5. 5</b>	00 00 11 00		•
6/6	Certification & Accreditation	Dianne Raynor	08:00-11:30	16	0
July 2001		<b>5. 5</b>	00 00 11 00		•
7/11	UCM Training	Dianne Raynor	08:00-11:30	22	0
August 2001	CAMP M	D' D	00 00 11 00	00	0
8/8	SATE Managers	Dianne Raynor	08:00-11:30	22	0
<b>September 20</b> 9/12	OO1 Certification & Accreditation	Dianne Raynor	08:00-11:30	24	0